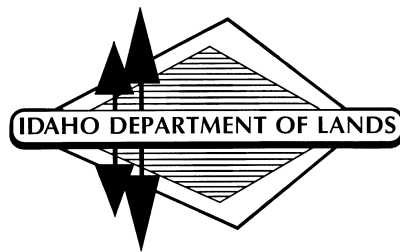


**BUREAU OF FOREST  
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**TO: 2003-04 Community Forestry Grant Applicants**

**FROM: David Stephenson, Community Forestry Coordinator**

Enclosed are your 2003-04 Urban & Community Forestry (UCF) Program Development (beige paper) and Tree Planting & Care (green paper) Grant applications, and Community Transportation Enhancement (CTE) Grant application (blue paper).

Please take a few minutes to read through the application summary pages before completing the application(s). These pages will help answer questions that arise when working on your local grant application.

**Special Reminders:**

- a. Please submit 8 copies (9 for CTE grants) of the grant application (including vicinity map, design plan and photos) with your original application. (Only originals of the tree committee list, tree ordinance and work plan are needed.)
- b. If you choose to submit an application for more than one grant program, only one set of attachments (tree committee list, tree ordinance and work plan) are required. Just indicate your intent in your cover letter.
- c. If applications are faxed (by 9/12/03), the original "hard copies" must be received at our office by September 16, 2003, to be considered for an award.

For your convenience, we have also placed the applications on the Internet. So if you prefer to type directly on the forms via computer, download the applications at address: [www.idahocities.org](http://www.idahocities.org) (click on City Trees) and look under Community Forestry Grants.

The Idaho Department of Lands, in cooperation with the USDA-Forest Service, Idaho Transportation Department and Idaho Community Forestry Council, is pleased to make these grant program funds available to your community.

A number of individuals are available to assist your community in preparing your local application(s) and to answer questions you might have. The two most common sources are the Idaho Department of Lands and the Idaho Resource, Conservation and Development (RC&D) Councils. Listings of specific individuals to contact are included in the application information or on attached lists.

Other possible sources of assistance include Forestry and Landscape Design Consultants, USDA-Forest Service and USDA-NRCS offices, University of Idaho Cooperative Extension Agents and your local nursery/greenhouse operator or ISA Certified Arborist.

We wish you the greatest success with your forestry program and grant application!